



MDBF 1-Year Operating Support Grant Information

Before starting your proposal, please review the full program description, including eligibility and evaluation criteria, found [here](#).

Note: This application is for the 1-year operating support grant. *These grants are for organizations that have never received a grant from MDBF or to those that haven't received a grant since 2012.* If your organization has received grant since 2012, **please see the 2-year grant application**. There are separate and distinct eligibility and application processes for these grants.

This is a 1-year, \$5,000 operating support grant. This grant provides an opportunity for MDBF to get to know new organizations.

If you are uncertain about your organization's eligibility, please call the MDBF office at 919-493-5591 and we'll check our database.

Guidance for completing the application form

- Optional material: if there is information you would like us to know that doesn't fall within the questions asked, you have the option to attach brief additional information.
- Documents to be uploaded: Organization's Board of Directors list, previous year's operating budget, and balance sheet/statement of financial position.

MDBF Art Grant Program Funding Goals

- support cultural organizations that demonstrate artistic excellence and elevate the profile of the Triangle's arts scenes, both locally and nationally; AND/OR
- support new, emerging, or grassroots cultural organizations that document, preserve, and/or present the values, spirit, and diversity of the Triangle's cultural community; AND/OR
- support arts-focused organizations that work directly with artists to nurture the current and next generations of artists, deepen and expand talent, develop professional and business skills, create new works.

2022 Arts Grant Program: 1-year operating grant

The Mary Duke Biddle Foundation

Organization Information and Programming

Organization Overview (Who and Why)*

Provide an overview of the organization:

- the history and evolution of the organization
- the need or opportunity your organization fills or plays in the arts ecosystem
- who your audience is (actual and aspirational); include numbers as possible (pre-pandemic)
- the organization's current goals
- help us understand the impact COVID-19 has had/ continues to have on your organization. Describe key ways you adapted, what challenges remain, and new opportunities, if any.

Character Limit: 4000

Describe the organization's programs (What)*

- Describe the programs your organization provides that relate to the MDBF's Arts Grant program's goals (below)

MDBF Art Program goals:

- support cultural organizations that demonstrate artistic excellence and elevate the profile of the Triangle's arts scenes--locally, regionally, and/or nationally; AND/OR
- support new, emerging, or grassroots cultural organizations that document, preserve, and/or present the values, spirit, and diversity of the Triangle's cultural community; AND/OR
- support arts-focused organizations that work directly with artists to nurture the current and next generation of artists, deepen and expand talent, develop professional and business skills, create new works, and/or make the arts accessible to those with different abilities.

Character Limit: 3000

Impact of Programming (How do you know)*

How do you determine the impact of your programming? How do you define and measure success? **Provide key evaluation results or evidence of success.**

Possible examples include the number of audiences served, ticket sales, and survey responses.

Others to consider are new communities reached, new partnerships, social media presence and engagement, membership retention, number of new donors, etc.

You can answer this question based on the "regular" methods used and data collected, pre-pandemic. We recognize that nonprofits have had to change their practices and that you may not have the same evidence of impact during the pandemic. We're interested in the impact of your "regular" model.

Character Limit: 2000

Links to Digital Information

If you would like, provide links to performances, promotional videos, annual reports, or other information that will help us get to know your organization.

This is optional.

Character Limit: 2000

Links to Digital Information

Character Limit: 2000

Links to Digital Information

Character Limit: 2000

Organization Type*

Please select one option that best fits your organization. While we recognize that some organizations could be more than one, please select the primary purpose.

Choices

Music
Dance
Theater
Documentary film
Photography
Visual--painting, sculpture, digital
Literary
Arts accessibility
Arts council
Presenting organization

Geographic Area Served*

In which county(ies) does the organization's programs take place? You may select up to three. If the organization serves the full Triangle region, select Triangle.

Choices

Chatham
Durham
Orange
Wake

Triangle

Staff, Leadership, and Equity

Staff and Board*

Please describe the organization's leadership and staff:

- Background of executive leadership (the CEO and other key leaders, as applicable)
- Number of staff--how many full/part time; include volunteers, if applicable
- For organizations comprised primarily of artists (eg, dance, music, or theater companies), describe who the artists are
- Discuss your Board's involvement with the organization
- Number of Board members
- How your Board reflects the community and constituents you engage

Character Limit: 3000

Organization's Diversity, Equity, Inclusion, and Access*

- Describe the organization's approach to diversity, equity, inclusion, and accessibility
- Include a description of the diversity that exists among your organization's board, staff, and trustees
- How the staff and/or artists' composition reflects the population(s) engaged by the organization
- Note any specific inclusion goals for the board and/or staff
- Include information about volunteers, if applicable

Character Limit: 2500

Financial Information

Grant Amount Requested*

Opportunity Grant: enter \$5,000

Character Limit: 20

Fiscal Year*

Please provide the end date of your organization's fiscal year (month/date), eg, 6/30 or 12/31.

Character Limit: 10

Current FY Budgeted Revenues*

Character Limit: 20

Current FY Budgeted Expenses*

Character Limit: 20

Previous FY Actual Revenues*

Character Limit: 20

Previous FY Actual Expenses*

Character Limit: 20

Endowment/Investments

If the organization has an endowment or has funds held externally, please list the value.

Character Limit: 20

Commentary on Revenue and Expenses*

- List the main categories of revenue, eg, earned income, contributions, contracts, etc -- categories, not amounts
- For contributed revenues, please provide categories and percentages of donations, e.g.: individuals -- X%, foundations -- X%, corporations -- X%, other -- X%
- Please tell us anything you think we should know about our organization's financial position, particularly in light of the COVID-19 pandemic.

Character Limit: 1750

MDBF Internal Use Only

POC-led (Internal only)

MDBF staff input

Choices

no

yes

ED Comments (Internal Only)

ED's comments on the project

Character Limit: 1500

Program Name*

Character Limit: 100

MDBF Board Meeting Date

Character Limit: 10

Attachments

Organization's Budget*

Please upload the previous year's operating budget, including revenues and expenses, in whatever format you use. The budget helps us to understand how the organization operates.

If possible, please upload only the budget, not audited financial statements.

File Size Limit: 2 MB

Organization's Balance Sheet/Statement of Financial Position*

Please upload the previous fiscal year's balance sheet or statement of financial position.

File Size Limit: 2 MB

Board of Directors List*

Provide a list of your board of directors.

If you are using a fiscal sponsor, please include a list of your advisory board, if applicable. We are interested in knowing who is directly involved with your organization or effort.

File Size Limit: 2 MB

Cover Letter or other optional attachment

If you would like, you can upload a cover letter, annual report, or other material/information you would like us to see. This is not required.

If you upload other information, please keep it brief (not more than 3 pages)

File Size Limit: 2 MB

Fiscal Sponsor letter

If you are using a fiscal sponsor, please upload a letter from the organization confirming that they will provide this service.

File Size Limit: 2 MB